



UNIVERSITÀ
CATTOLICA
del Sacro Cuore

Application guidelines Undergraduate programs

In order to ensure that you complete the application process successfully, please read the following guidelines carefully.

Note: you do not need to complete the application in one session; you can save a partially completed application. If you do this, you simply have to return to the Self Service Center (SSC) to complete it. Just make sure you don't miss the final deadline!

About you

- Citizenship indicate the country issuing your passport, which may not correspond to your country of birth, nor current country of residence. If you have both a EU and a non-EU citizenship, please indicate the EU citizenship first and upload both passports / IDs.
- Residence: please indicate your country of residence, that is where you are fiscally liable to taxes. This may not correspond to your current mailing address.
- If you are a Non-EU citizen already living in Italy, upload a copy of your "permesso di soggiorno".

Academic information

- Education History: indicate how many years of formal mandatory schooling you have completed before accessing university level studies, e.g. Italy has 13 years from primary to High School, whereas other countries may have less, 11 or 12.
- High School information: fill in with information regarding the most recent High School you have attended, and where you have completed or are in the process of completing your diploma.
- HS Education System: if you are an IB candidate, select "International Baccalaureate"
- Add another response if you have transferred at any time during your high school curriculum
- College information: answer this section if you are currently enrolled / studied at a University

English language proficiency

If applying for an English-taught program, you must upload a recognized English Proficiency test. Exemptions are based on previous studies (see "entry requirements").

Second choice program

You can indicate a second choice program. In case of your application for the first choice being unsuccessful, you will be evaluated for your second choice program.

Additional information

- Agent: if applicable, make sure that you indicate the name of the agent or agency that has assisted/is working with you in completing the admission process.
- Scholarship: income and merit based scholarships are provided by [EDUCatt](#). As an alternative, only for non-EU residents: if you want to be considered for the [UCSC International Scholarship](#) (discount on tuition fees), enter "yes" in the relevant section of the tab "Additional information". No other documents are required

Requirements

Scan and upload the following documents:



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- Copy of passport (page with your data in Latin alphabet and photo);
- If you have already graduated from high school: copy of your final diploma and transcripts of your completed last two-years of high school (*)
- If you are currently enrolled in the last year: transcript of completed second-to-last year of high school and most up-to-date record for the current and last year of high school (*);
- SAT score results, when applicable;
- Updated CV;
- Motivation letter – Provide in a couple of paragraphs your primary motivations to study with us;
- If you are requesting a transfer of credits: official transcript of academic records (both front and reverse sides) and syllabi of each subject. You must contact international.admissions@unicatt.it in advance for Faculty specific requirements;
- Use the fields “Upload 1/2/3” if you have to upload additional documents such as AP exam registration

(*) Documents accepted in Italian, English, French, Spanish.

All documents must be uploaded in a legible format, preferably pdf.

Application fee payment

After you have filled out the application and uploaded the required documents, you can submit it. You will see a page with the summary of your application divided into two parts:

- Requirements: with the list of documents attached;
- Invoice.

Once you click on “Make Payment”, you will be directed to the PayPal website, where you can pay the application fee by using a **PayPal account** or a **credit card**.

Please check [if PayPal serves your country](#). Should it not be available, please contact us.

Your application will not be reviewed until the payment is made: check that its status in your Self Service Center is “**Applied and paid**”. In case it is not, please contact international.admissions@unicatt.it.

Results

Once you have submitted your completed application, you will be able to track its progress from the Self Service Center (SSC). The SSC is a secure site that allows you to edit some of your personal details, submit further documents that may be requested by our admissions team, and receive updates about the evaluation process.

We strongly recommend you to check it regularly: in case any document is missing, a message of “Incomplete” application will be displayed. You will be notified by email when an update on your application is published – please check the spam box as well.

From the SSC you will have to accept or decline any offers you receive.

Confirmation of participation

Students will have to pay the deposit of EUR 1470 to confirm their participation. Payment instructions will be provided in the admission communication.