



UNIVERSITÀ
CATTOLICA
del Sacro Cuore

Application instructions – 1-year Specializing Masters

You are about to apply for a Specializing Master program with us; in order to ensure that you complete the application process successfully, please read the following very carefully.

About you

- Under citizenship indicate the country issuing your passport, which may not correspond to your country of birth, nor current country of residence.
- Residence: please indicate here your country/state of residence, that is where you are fiscally liable to taxes. This may not correspond to your current mailing address (see Mailing Address)

Academic information

- Education History: indicate how many years of formal mandatory schooling you have completed in your home country before accessing university level, e.g. Italy has 13 years from primary to High School, whereas other countries may have less, 11 or 12 years.
- High School information: this section is required if you are applying for a graduate program but you have had less than 12 years of mandatory schooling.
- College information: please, fill in with the information regarding the most recent College/University you have attended, and where you have completed or are in the process of completing your degree. Add another response if you have transferred at any time during your undergraduate degree, or list here your undergraduate school if you have completed a previous graduate degree.

Language proficiency

You must upload an IELTS of at least 6.0 or TOEFL ibt 80, or any other English Proficiency test result you might have. If you have not yet obtained a certificate, please provide the scheduled test date. If you are native speaker of English or have had English as a medium of instruction at secondary or tertiary education level, please insert "N/A" in the test date section.

Second choice program

Your application will be considered for your first choice, but you can indicate a second choice program. In case of your application being unsuccessful, you will be evaluated for your second choice program.



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Additional information

- Agent: if applicable, make sure that you indicate the name of the agent or agency that has assisted you with the application process, or that is working with you in completing the admission process to UCSC.
- Scholarship: if you want to be considered for a UCSC International Scholarship, just enter yes in the relevant section of the tab "Additional information". No other documents are required.
Please note that each Master has its own scholarship plan: they are merit-based and partial, please check details at [this link](#).

Requirements

Scan and upload the following documents:

- Copy of passport (page with your data and photo);
- Copy of your bachelor degree (if already available);
- Transcripts of the bachelor degree (accepted in English, French, Spanish or Italian);
- Updated CV;
- At least one reference, from a professor or previous/current employer - you can use the field "Upload 1/2/3";
- Motivation essay – Provide in a couple of paragraphs your primary motivations to study with us. Please try and indicate the academic and cultural benefits of your experience. (*) (**)

(*) If you are applying for the Master in International Cooperation & Development, please answer the following questions (either on a separate Word document or as key bullet points inside the motivation letter):

- Explain your main motivations for applying to this Master. What are your expectations about it?
- Please share with us a personal experience that made you think that working for development is what you really want to do.
- Which are your professional goals? Which sector are you most interested in? To which of the Sustainable Development Goals is it related?

(**) If you are applying for the Master in International Relations, please answer the following questions (either on a separate Word document or as key bullet points inside the motivation letter):

- Explain your main motivation for applying to this Master. What are your expectations about it?
- Which are your professional goals? Which sector are you mainly interested in?
- Provide a definition of "International Relations".
- According to you, which are the five main topics of the current international agenda? Justify each of them.



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Application fee payment:

After you have filled out the application and uploaded the required documents, you can submit it. You will see a page with the summary of your applications divided into two parts:

- Requirements: with the list of documents attached;
- Invoice:

Invoices				
Number	Status	Grand Total	Balance Due	Action
503400007480000	Open	475.00	475.00	Make Payment / End

Once you click on "Make Payment", you will be directed to PayPal website where you can pay the application fee via PayPal or by using a credit card.

Please check at [this link](#) if PayPal serves your country. Should it not be available, we invite you to contact us.

Remind that your application will not be reviewed until the payment is made.

Results

To see the decision, please login into your Self Service Center portal.

However, you should expect to receive the decision no later than 4 – 6 weeks from the deadline by which the application is received.

Confirmation of participation

Students admitted to a Specializing Master before the third deadline will have to pay the deposit of EUR 500 to confirm their participation; they will find the invoice in the summary of their applications in the Self Service Center portal.

They will be asked to pay the rest of the first installment approximately 3 months before the start of the program.

Students admitted after the third deadline will be asked to pay the deposit and the first installment (it may vary according to the chosen program) with a single payment.

Università Cattolica del Sacro Cuore reserves the right to cancel the master's course should it not recruit a viable number of students.